



## VENUE FAQs

### Q. WHAT TYPES OF EVENTS DO YOU HOST?

The Joinery is a dynamic and adaptable venue with the ability to transform from day to night and seamlessly between different event types, including, but not limited to the following:

#### CORPORATE FUNCTIONS:

Conferences, business meetings, workshops, presentations, networking lunches, gala dinners, launches, charity events

#### WEDDINGS:

Cocktail-style receptions for up to 200 guests, sit-down receptions for up to 180, pre-set combined ceremony and reception for up to 60 guests

#### PRIVATE EVENTS:

Engagement parties, kitchen teas, christening receptions, baby showers, birthday parties

#### COMMUNITY EVENTS:

Exhibitions, markets, rehearsals, workshops, photoshoots, castings, classes

### Q. WHAT IS THE SIZE OF YOUR SPACE?

Our main space offers 285m<sup>2</sup> of uninterrupted usable space and the undercover carpark, including undercroft area at the front of the building, provides a further 68m<sup>2</sup> for arrivals.

### Q. WHAT IS YOUR CAPACITY?

The Joinery is a large and versatile event and creative space which can accommodate up to 200 standing guests for cocktail style occasions and up to 180 guests for a sit down event, depending on table format.

### Q. WILL I BE SHARING THE SPACE WITH ANOTHER EVENT?

The Joinery is hired exclusively and only caters to one event at a time, unless previously specified or arranged. Venue hire includes exclusive use of the complete venue, including; the main event space, integrated bar and private green room.

### Q. WHAT IS YOUR STANDARD VENUE HIRE DURATION?

Our standard venue hire duration is based on a 6 hour hire, including event bump-in/out and your event time. Additional hire time outside the 6 hours is available and subject to a per hour charge quoted on upon request.

### Q. DO YOU HAVE A MINIMUM SPEND?

A minimum spend of \$15,000 incl. GST applies on Fridays and Saturdays, inclusive of venue hire, security, staff and catering.

### Q. HOW DOES PAYMENT WORK?

A strictly non-refundable booking deposit of \$1,100+GST is required to secure your event date. Full payment of all remaining venue costs is required 2 week's prior to your event date in line with confirmation of final guest numbers. Any items based on consumption, like soft drink and any other incidentals, will be invoiced post-event.

### Q. DO YOU OFFER EVENT PACKAGES?

The Joinery is based on a free-form format whereby the venue offering - catering, furniture and styling - is individually tailored to suit a client's specific event needs but we do offer a house range of cocktail and dining furniture packages which can be matched with our catering and beverage packages.

### Q. IS THERE PARKING ON-SITE?

There is no on-site parking available for guests, however, there is pay and display street parking available on Montague Road and surrounding streets. There is also secure parking options available within a short walking distance.

Limited on-site parking is available for event organisers, clients and suppliers strictly for inspections and bump-in/out, upon request and with due notice.

### Q. DO YOU HAVE NOISE RESTRICTIONS?

If you choose to supply entertainment at your event, including; live music, DJ, song playlist or an artistic performance, you agree to adhere to The Joinery's noise control policy as stipulated by Brisbane City Council. More info available on request.

## CATERING FAQs

### Q. CAN I PROVIDE MY OWN CATERING?

Our on-site catering partner Chez Nous Catering exclusively caters our space and therefore you are unable to provide your own food or enlist an external caterer.

The Joinery team work hand-in-hand with Chez Nous Catering's experienced team of event chefs to create personally tailored menus to suit a diverse range of service options, culinary styles and budgets. Alternatively, a range of catering packages are also available for your convenience.





## CATERING FAQs CONT.

### Q. WHO PROVIDES YOUR CATERING?

Our on-site caterer and partner business, [Chez Nous Catering](#), exclusively provide all catering at The Joinery.

The boutique family-run catering company have spent 17 years delivering exceptional food and service to corporate and private clients in Brisbane. During this time, Chez Nous Catering have been honoured to work with a range of high-end clients in delivering showcase events, including; Chanel, Brisbane BMW, L'Oreal, Brisbane Marketing, Laminex, Channel 7, Brisbane Festival, Mercedes, Triple M/B105 and more.

### Q. WHAT STYLE OF CATERING CAN I CHOOSE?

Our catering team will custom design a specific offering to suit your event's culinary style, format and budget, including options for grazing stations, individual meal boxes, buffets, plated banquets, shared feasting tables, cocktail-style canapés and fork food.

We also have a range of catering packages available to choose from, including canapés and alternate drop plated banquet.

### Q. CAN WE TASTE OUR WEDDING MENU PRIOR TO OUR EVENT?

A menu tasting for you and one guest to trial your proposed menu is included in your catering quote. Please note that this is only available once your deposit has been received and is limited to two people only. Additional charges apply for extra guests.

### Q. CAN I BRING MY OWN CAKE?

A special occasion cake is permitted however a cakeage fee does apply.

### Q. DO YOU SUPPLY MEALS TO OUR EVENT SUPPLIERS?

We will happily provide meals for your event team if they are on-site during the event subject to a per head charge and adequate notice.

### Q. DO YOU CATER FOR DIETARY NEEDS?

We endeavour to cater for most dietary requirements, allergies or restrictions with sufficient notice, including vegetarian, vegan, gluten-free, nut-free and dairy-free.

### Q. DO YOU PROVIDE ALCOHOL OR CAN I BYO?

The Joinery offers the opportunity for you to BYO your own alcoholic beverages subject to a per head corkage fee or, alternatively, you can chose from a range of beverage packages.

Custom cocktail and spirit stations also available upon request.

Non-alcoholic beverages such as orange juice, still/sparkling water and standard mixers are provided by the venue and charged on a consumption basis. Other speciality non-alcoholic beverages are available upon request.

## INCLUSION FAQs

### Q. WHAT'S INCLUDED IN VENUE HIRE?

Venue hire includes the following:

- Exclusive use of of our fully air-conditioned venue, including main event space, integrated bar, enclosed terrace and private green room, for a standard six-hour duration
- Access to our exclusive on-site caterer and custom-menu design service
- BYO alcohol, served by RSA certified bar/wait staff and beverage package options
- Venue management, including assistance coordinating your event and access to our preferred supplier partners
- Use of our built-in speakers and wireless microphone
- Event organiser/client car parks available on request, subject to availability

### Q. DO YOU SUPPLY STAFFING?

The Joinery, in conjunction with our catering partner Chez Nous Catering, has a fully-fledged events team, including chefs, wait and bar staff, available to cater to your event.

Staffing can be hired for any size event, however we do ask that all staff require a minimum of three working hours for any given event.

### Q. WHAT FURNITURE OPTIONS DO I HAVE?

The Joinery is designed to be a free-form space allowing complete event customisation, including a client's choice of furniture and styling, but we will happily assist with the process if you can provide a specific event brief, vision and budget. We also have house furniture packages available.